

Types of absence

Legal absence, illness	Common illness when the student has reported ill before the class begins.
Legal absence, other	<p>Agreements with authorities, healthcare professionals or others where the student has little or no influence on the date or time of day, including:</p> <ul style="list-style-type: none"> • Doctor's visit - if it is deemed impossible for the students to place outside of teaching hours. • Specialist • Dentist • Psychologist • Treatment of substance addiction problems • Ill child/child's doctor's visit • Supervised contact - if it is deemed impossible for the students to place outside of teaching hours. • Armed Forces Day • Job interview • Driving lessons, driving and theory tests as well as driving technical facilities - if the student does not have influence on the time. • Lawsuits • Civil Counsel
Illegal absence	<ul style="list-style-type: none"> • Absence without given notice/cancellation • Absence without a legal reason, including e.g. work
Additional	<ul style="list-style-type: none"> • Student council work and student democratic activities • Maternity leave (Marked on the student's page in FGUpianer, and thus the student does not appear in the time registration during this period)

If students want time off outside the school's closing days/weeks, the head of department decides whether this can be done with legal absence. The head of department makes the decision from the outside:

1. *the student's specific need for absence*
2. *whether the period of absence is compatible with the organisation of the teaching*
3. *whether the absence is realistic in relation to the student's activity plan and the possibility of completing FGU*

If the head of department does not allow the student to take time off with legal absence, and the student still chooses not to attend class, illegal absence is granted.