

Objections in case of absence

I do not agree with the absence that has been deducted – what do I do?

If you have been deducted from school allowance due to illegal absence and you do not agree, you must submit an objection to your teacher.

Agreement

If your teacher agrees that an error has occurred, your teacher corrects the registration in FGUpuner and notifies the school allowance team according to current rules.

If the objection is received before the 22nd (and before the deadline expires), the payment will be made together with the school allowance in the same month.

If the objection is received later than the 22nd (and before the deadline), the payment will be made together with the school allowance the following month.

Disagreement

If your teacher does not agree, but you still believe that a mistake has occurred, you must submit a written objection that your teacher will forward. You can do this, for example, in a chat on Teams or in an email. You will receive a written decision containing:

1. Information about the importance the institution has placed on the student's comments.
2. Grounds for the decision
3. Complaint instructions

When can I object?

You can see the deadline for when you must submit objections in relation to the individual pay period in the payment summary.

After this date, the objection will be time-barred and no corrections will be made to the school allowance.

For the teacher

Registration can be corrected in FGUpuner for the current period.

If the teacher has been notified that the period is closed, an email must be sent to skoleydelse@fguoj.dk with a note about the correction.

Complaint instructions

If you wish to appeal a decision, find the instructions for the process here:

<https://www.fguoj.dk/samvaers-og-ordensregler/>